



## Drummoyne Swimming Club: COVID-19 Safety Plan

Have fun, but... be safe and protect others!

- Arrive ready to swim
- Register your attendance using Team App (for swimmers and spectators (1 per swimmer))
- Get in
- Swim
- Get out
- Follow social distancing rules (in and out of the pool)
- Sanitise and wash your hands
- Minimise use of the amenities
- Don't share equipment e.g food, drinks, equipment or towels (at squads or on race days)
- Go home when you're done

Please don't come to swimming if you're sick or if you've been to a designated hot spot within the timelines shown in the NSW Govt. guidelines.



## **Introduction**

This COVID-19 Safety Plan (CSP) is designed to protect the safety and well-being of club members attending club activities including Saturday morning races, weekday training sessions, club committee meetings and social events.

The CSP is set out in the following sections:

- Objectives of the CSP
- Describes the process for reviewing the CSP
- Describes key personnel in the implementation of the CSP
- Describes the framework under which the CSP has been prepared
- Sets out Club COVID-19 related policy positions
- Sets out Club COVID-19 related procedures
- Attachments

## **Objectives**

The safety and well-being of club members is of paramount importance at club activities. COVID-19 presents a range of challenges to the safe conduct of club activities. The objective of this COVID-19 Safety Plan (CSP) is to address those challenges in order to provide a low risk environment for members.

This CSP:

- 1) Demonstrates compliance with relevant regulatory requirements,
- 2) Sets out procedures to be followed by club volunteers when running club activities, and
- 3) Provides guidance and advice to Club members when attending club activities.

## **Review**

This CSP will be reviewed at each monthly Club committee meeting or earlier if circumstances change and updated in line with health authority guidelines.

## **Key Personnel**

The President shall act as a COVID Safety Liaison Officer and be responsible for reviewing the developments in COVID-19 restrictions. The President shall report any developments to the Committee and update the CSP as required for adoption by the Committee.

For each activity the Club shall appoint a COVID-19 Marshall. The COVID-19 Marshall will be responsible for reminding attendees about compliance with this CSP, venue rules and general social distancing and hygiene requirements. The COVID-19 Marshall shall be readily identifiable and shall escalate any persistent non-compliance to the Club President.

Club committee members will, with assistance from other volunteers, be responsible for implementing COVID-19 procedures at club events.

Club committee members and coaching volunteers must complete the following COVID-19 Infection control training course:

<https://www.health.gov.au/resources/apps-and-tools/covid-19-infection-control-training>

## **Framework**

This CSP has been prepared in accordance with and with reference to the following reference materials and requirements:

Swimming Australia National Guidelines for Restarting Club Environments (27/05/2020)  
(<https://www.swimming.org.au/news-articles/swimming-community-key-information-impacts-covid-19>)

AIS framework for Re-booting Sport  
(<https://www.ais.gov.au/health-wellbeing/covid-19>)

Swimming NSW COVID-19 advice  
(<https://nsw.swimming.org.au/clubs/governance/covid-19-snsw-advice>)

NSW Government Health Orders  
(<https://www.nsw.gov.au/covid-19>)

Including NSW Health Department advice to community sporting organisations (H20/87983) effective 19/08/2020

NSW Government - COVID-19 Safe businesses requirements (<https://www.nsw.gov.au/covid-19/covid-safe-businesses>)

NSW Government - Community sporting competition COVID-19 Safety Plan  
(<https://www.nsw.gov.au/covid-19/industry-guidelines/community-sporting-competitions-and-full-training-activities>)

## **Policies**

As part of this CSP, the Club has adopted the following policy positions. Compliance with these policy positions, so far as they are relevant, are requirements for attendance at and participation in Club activities.

### ***Exclusion from Club events***

Members and attendees will be excluded from club activities if they have visited certain locations (Victoria) and/or attended any of the reported case locations listed on the NSW Health website ([www.nsw.gov.au/covid-19/latest-news-and-updates](http://www.nsw.gov.au/covid-19/latest-news-and-updates)) prior to any club event.

### ***Compliance with City of Canada Bay procedures and guidelines***

Club activity attendees must follow any relevant City of Canada Bay procedures and guidelines so far as they relate to the use of Drummoyne Swimming Centre and its surrounds.

Club members and event attendees must not register and attend club events if they are unwilling to comply with such procedures and guidelines.

### ***Compliance with Belgravia Leisure procedures and guidelines***

Belgravia Leisure exclusively manages the Drummoyne Swim Centre. Club activity attendees must follow any relevant Belgravia Leisure procedures and guidelines so far as they relate to the use of Drummoyne Swimming Centre and its surrounds.

Club members and event attendees must not register and attend club events if they are unwilling to comply with such procedures and guidelines.

### ***Other venue procedures and guidelines***

When attending Club sanctioned or organised social or committee activities, attendees must follow any relevant venue specific procedures and guidelines.

Club members and event attendees must not register and attend such club events if they are unwilling to comply with such procedures and guidelines.

### ***COVIDSafe App***

Club members and attendees are encouraged to download and utilise the COVIDSafe app.

The COVIDSafe app is a tool that helps identify people exposed to coronavirus (COVID-19). This helps the health authority's support and protect you, your friends and family.

The app can be downloaded from the app store on your phone.

Refer to the club website or search "COVIDSafe app" for more information.

### ***Cooperation with health and other authorities***

The club must notify and cooperate with NSW Health and any other relevant health or other authority as required in the event of a positive case in a club activity attendee.

The club will notify Safework NSW (on 13 10 50) in the event of a positive case in a club activity attendee.

The club will also notify Belgravia Leisure and Council of the City of Canada Bay in such an event.

***Spectators***

Attendance by non-participating spectators at Club events shall be limited to one (1) spectator for each active competitor.

***Out of area participants and spectators***

The NSW Chief Medical Officer recommends that sporting clubs cease activities that result in participants and spectators from different regions of Sydney mixing with each other.

Participants and spectators that reside in another region of Sydney must follow this recommendation and not attend Club activities at Drummoyne Swimming Centre.

***Use of Drummoyne Swimming Centre amenities***

Club members are encouraged to use Drummoyne Swimming Centre shower facilities only if necessary e.g. if participants are feeling cold. Otherwise club members are strongly encouraged to change and shower at home or work after club activities.

***Club committee meetings***

Wherever feasible Club committee meetings shall be conducted as video meetings.

***Hand sanitiser***

The Club will consult with the City of Canada Bay and Belgravia Leisure to understand existing/proposed COVID-19 safety measures around sanitiser and will provide sanitiser as required if not provided at the venue.

***Use of disinfectant solutions and cleaning products***

Disinfectant solutions and cleaning products need to be maintained at an appropriate strength and used in accordance with the manufacturers' instructions. Volunteers shall wash hands with soap and water before and after using cleaning products.

***Participant belongings and food / beverages***

Participants must bring their own towels and water bottles. Food and beverages shall not be shared amongst attendees.

***Equipment sharing***

Sharing of equipment will be minimised to the extent that it is practicable to do so and disinfectant and/or wipes will be provided to clean equipment when it does need to be shared, e.g. race timers.

***Contact payment options***

Contactless payment options will be provided at club race days. No payments will be processed at other club events.

***Communication if there is a positive case***

If a club member who attends a club event is confirmed as being COVID-19 positive, the CSO shall arrange to communicate details about the case to all club members along with advice about what club members should do.

The communication should reference health advice from the relevant health officials and consider privacy implications of the infected person.

The communication should be issued via:

- Email to all club members, and via
- Team App.

**If an attendee becomes sick at a club event**

If an attendee at a club event becomes sick with flu-like symptoms, the attendee should be respectfully isolated from other attendees and when safe to do so should leave the premises to return home so they can seek relevant medical advice. The venue operators should be notified about the situation.

**Cleaning the clubhouse / registration room**

The clubhouse shall be thoroughly cleaned after use on Saturday mornings or if used at other times.

## **Procedures**

### ***Club Committee Members and volunteers at club activities***

Club committee members and enlisted volunteers must comply with the above-mentioned policies and set up club activities in accordance with the attached Venue Plan.

### ***Attendees at club activities***

All attendees at club activities should exclude themselves if they are unwell, are self-isolating, have been to exclusion areas within the relevant time period. Prospective attendees should not seek to attend or register for a club activity in such instances.

Avoid carpools or bus travel with people from different household groups where possible.

Spectators are to be limited to one parent per participant.

All attendees at club activities must register prior to or at the event by using Team App or by completing the dedicated sign-in sheet.

Use of Team App is strongly encouraged to centralise records, reduce club administration at events and minimise the congregation of members at and around the club room.

Participants that can't register via Team App line up and register at the club room window and not in the club room (due to a restriction on numbers that can enter the room).

Spectators that can't register via Team App should sign in via the desk on the upper level of the seating area.

Attendees at club events must wherever possible sit or congregate in designated areas while not competing.

Attendees at Club events must comply with stipulated social distancing guidelines at all times. This includes in the stands and in the pool at squads. A 1.5m separation distance must be maintained in the pool at squads.

As a general rule attendees should:

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**Attachments**

- DSC NSW Govt template COVID-19 Safety Plan
- Drummoyne Swimming Centre Venue Plan
- Govt. materials